

WEI Mortgage Corporation
Homeowner's Association Certification Letter
For PUD Projects

NAME OF BORROWER: _____
NAME OF PROJECT: _____
PROPERTY ADDRESS: _____

HOMEOWNER ASSOCIATION
NAME: _____
ADDRESS: _____
CONTACT/PHONE: _____

MASTER INSURANCE CARRIER
NAME: _____
ADDRESS: _____
CONTACT/PHONE: _____

1. **What year was the project built:** _____
2. **Total # of units in project:** _____
3. **Total # of units sold & closed:** _____
4. **Total # of units pending close:** _____
5. **Total # of units unsold:** _____
6. **Is the project subject to additional phasing?**
If yes, how many and what percent? _____
7. **Total # of units owned by developer:** _____
8. **Other than the developer, does any one entity own more than 2 units?**
If yes, how many units does the entity own? _____
9. **What are the monthly HOA dues?** _____
10. **Are all units, common areas and recreational facilities complete?** _____
If no, please explain on separate sheet.
11. **Are all units fee simple?** _____
12. **Do the unit owners have sole ownership rights to the use of the project's facilities, common elements and limited common elements?** _____
13. **Is there any pending and/or settled litigation against the HOA or the developer?** _____
If yes, please explain in detail on separate sheet.
14. **Are the unit owners, other than the developer in control of the HOA?** _____
15. **Is the property managed by the HOA or a management co.?** _____
16. **Is there more than one Association for the project, such as a Master Association?** _____
If yes, provide legal names of all associations. _____
17. **Are there any scheduled special assessments in the future:** _____
If yes, please describe the nature of the assessment and cost per unit: _____
18. **Does HOA waive its right of first refusal to the sale, lease, or transfer of a unit in case of foreclosure or deed-in-lieu?** _____
19. **What is the amount of the general liability insurance?** _____
20. **What is the amount of the hazard insurance?** _____
21. **Is there fidelity bond/employer dishonesty insurance?** _____
22. **What is the amount of the fidelity bond/employer dishonesty insurance?** _____
23. **Are any of the common areas or recreational facilities leased?** _____

I certify that the above information is true and correct:

Print Name: _____
Signature: _____

Title: _____
Date: _____